## **Meshcal Privacy Policy**

Last Modified: June, 2022

#### **Introduction:**

Ligero, Inc. ("Meshcal", "We", "Us", or "Our") respects your privacy and is committed to protecting it through our compliance with this policy.

This online Privacy Policy ("Policy") explains how we collect, share, use, and protect information when you download and use our Meshcal TM Calendar extension or add-in in Outlook or Google Calendar ("Extension"), or through the use of our website (http://meshcal.co/#/home) ("Website") (together, "Products").

The Policy does not apply to information collected by any third party including through any application or content (including advertising) that may link to or be accessible from or on the Products.

Please read this Policy carefully to understand our policies and practices regarding your information and how we will treat it. If you do not agree with our policies and practices, your choice is not to use our Products. By accessing or using this Website or Extension, you agree to this Privacy Policy. This Policy may change from time to time (see Changes to Our Privacy Policy). Your continued use of the Products after we make changes is deemed to be acceptance of those changes, so please check the Policy periodically for updates.

#### Children Under the Age of 13:

Our Products are not intended for children under 13 years of age. No one under age 13 may provide any information to or through the Products. We do not knowingly collect personal information from children under 13 without parental consent. If you are under 13, do not use or provide any information on the Website. If we learn we have collected or received personal information from a child under 13 without verification of parental consent, we will delete that information. If you believe we might have any information from or about a child under 13, please contact us at support@Ligero.com.

#### Information We Collect About You and How We Collect It:

We collect different types of information from and about users of our Products. Through the use of our Products, we may collect (the below collectively, "Your Information"):

- <u>Personal Identifiable Information</u>: By which you may be personally identified, such as name and email address ("Personal Information");
- <u>Usage Data</u>: Data may be collected from you automatically when you access our Products about how you access and use the Products ("Usage Data"). Usage Data may include information such as your device's Internet Protocol address (e.g. IP address), the time and date of your visit, the time zone in which you are visiting from, and other diagnostic data.

 Aggregate Data: We may collect data that is about you but individually does not identify you, such as statistical information and analytic data relating to Product usage.

#### We collect information:

- Directly from you when you provide it to us such as when you register with us.
- When you correspond with us, such as records or copies of correspondence (including email addresses) if you contact us.
- Automatically as you navigate through the Products.

### **Technologies Used for Automatic Data Collection:**

#### Cookies:

We may use "cookies" to collect certain information, specifically Usage Data, to ensure that you get the most out of our Products. A cookie is a file stored on your computer or device to uniquely identify your browser or to store information or settings on your computer or device. For example, when you visit our Website again, the cookie allows the Website to recognize your browser. Cookies allow us to monitor usage of the Products, improve the Products' usability and to personalize the content for you.

If you do not wish to receive cookies for these purposes, you may change your settings to reject cookies. Please note that if you do change your settings to reject cookies, you may not be able to use all of the features of our Products. Unless you have adjusted your settings so that it will refuse cookies, our Products or our third party partners (see below) will issue cookies when you interact with our Products.

Our Products currently do not respond to Do Not Track Requests.

#### Third Party Cookies and Tracking Technologies:

Third-party services providers that we partner with may also place their own cookies on your device. These third parties may use cookies alone or in conjunction with web beacons or other tracking technologies to collect information about you. The information that they collect may be associated with your Personal Information or they may collect information, including Personal Information, about your online activities over time and across different websites and other online services. We do not control these third parties' tracking technologies or how they may be used. Note that this Privacy Policy covers only our use of cookies and does not include use of cookies by any third parties.

#### **Third Party Links:**

The Products may contain links to websites or access to applications, including social media websites and applications, that are operated by third parties. Please be aware that Meshcal is not responsible for the privacy practices of any third party, including any third party with whom it has an affiliation or business relationship. We do not control and accept

no liability or responsibility for those websites and this Privacy Policy does not apply to those websites. Please consult the terms and conditions and privacy policies of those third party websites to find out how they collect and use Your Information and to establish whether they use cookies and what they use them for.

We may receive some information that you submit to a third party website or application that you access through the Products.

## **How We Use Your Information:**

We use, or may use in the future, Your Information, including any Personal Information:

- To register you for use of our Products
- To verify your identity
- To respond to requests and communicate with you
- To present our Products and their contents to you.
- To provide you with information that you request from us.
- To fulfill any other purpose for which you provide it.
- To notify you about changes to our Products.
- To allow you to participate in interactive features on our Products.
- To prevent and detect criminal and/or fraudulent activity that would be damaging to you and us.
- To comply with and enforce applicable legal requirements, relevant industry standards, contractual obligations and our policies; and
- For any other purpose with your consent.

Meshcal does not sell or rent your Personal Data.

#### **Disclosure of Your Information:**

We may disclose aggregated information about our users and information that does not identify any individual, without restriction.

We may disclose Personal Information that we collect or you provide as described in this Policy:

- To our subsidiaries and affiliates.
- To contractors, service providers, and other third parties we partner with to provide our Products or we use to support our business.
- To a buyer or other successor in the event of a merger, divestiture, restructuring, reorganization, dissolution, or other sale or transfer of some or all of Meshcal's assets, whether as a going concern or as part of bankruptcy, liquidation, or similar proceeding, in which Personal Information or information held by Meshcal about our Product users is among the assets transferred.
- To fulfill the purpose for which you provide it. For example, if you give us an email address for us to contact you, we will transmit the contents of that request and contact you.
- For any other purpose disclosed by us when you provide the information.

• For any other purpose with your consent.

We may also disclose your personal information:

- To comply with any court order, law, or legal process, including to respond to any government or regulatory request.
- To enforce our agreements or applicable contracts or other legal documentation
- If we believe disclosure is necessary or appropriate to protect the rights, property, or safety of Meshcal, our customers, or others. This includes exchanging information with other companies and organizations for the purposes of fraud protection and credit risk reduction.

### **European General Data Protection Regulation**

If you are a resident of the European Union (EU), you have certain data protection rights under the European General Data Protection Regulation (GDPR).

#### Special Category Data:

We do not collect any Personal Information about you that is identified under GDPR as special category data. Special category data includes details about your race or ethnicity, religious or philosophical beliefs, sexual orientation, personal or political opinions, trade union membership, information about your health, and genetic and biometric data. We also do not collect any information about criminal convictions and offenses. If we learn that we have collected such Personal Information, we will take steps to delete the data as soon as possible.

## <u>Legal Basis for Processing Personal Information Under GDPR:</u>

To process your Personal Information, we must have a legal basis for doing so. We may process your Personal Information under the following conditions:

- **Consent:** You have given your consent for processing Personal Information for one or more specific purposes.
- **Performance of a contract:** The Personal Information is necessary for the performance of an agreement with you and/or for any pre-contractual obligations thereof.
- **Legal obligations:** Processing Personal Information is necessary for compliance with a legal obligation to which Meshcal is subject.
- **Vital interests:** Processing Personal Information is necessary in order to protect your vital interests or of another natural person.
- **Public interests:** Processing Personal Information is related to a task that is carried out in the public interest or in the exercise of official authority vested in the Company.
- **Legitimate interests:** Processing Personal Information is necessary for the purposes of the legitimate interests pursued by Meshcal.

## Your Data Protection Rights Under GDPR:

In certain circumstances, you have the following data protection rights with respect to the Personal Data that we collect and process:

- The Right to Request Access. You have the right to access, update, or delete the information we have about you.
- The Right of Rectification. You have the right to have any incomplete or inaccurate information we hold about you corrected.
- The Right to Object. You have the right to object to our processing of your Personal Information.
- The Right to Restrict Processing. You have the right to request that we restrict the processing of your Personal Information.
- The Right of Erasure. In certain circumstances, you have the right to ask us to remove or delete your Personal Information.
- The Right to be Forgotten. You have the right to request that we delete your Personal Information, in certain situations.
- The Right to Transfer. Upon request we will provide you (or a third-party you have chosen) the Personal Information we have collected about you. Your Personal Information will be provided in a structured, commonly used, machine-readable format. Please note that this right only applies to automated information which you initially provided consent for us to use or where we used the Personal Information to perform a contract with you.
- Withdraw Your Consent. You have the right to withdraw your consent at any time where we relied on your consent to process your Personal Information.

# <u>Data Transfers outside of the European Economic Area ("EEA") or United Kingdom ("UK"):</u>

If you are located in the EEA or UK, we have implemented secured transfer mechanisms and, where applicable, additional technical, contractual and/or organizational measures to secure the transfer of your Personal Information to jurisdictions that the European Commission or Information Commissioner's Office (ICO) does not consider to provide the same privacy protections as in the EU and UK. You can learn about these safeguards or, as the case may be, obtain a copy by contacting us at support@Ligero.com. We are based in the United States of America. We may process, store, and transfer the Personal Data we collect, in and to a country outside your own, with different privacy laws that may or may not be as comprehensive as your own, including the United States of America.

By submitting your Personal Information or engaging with our Products, you consent to this transfer, storing, or processing.

## **Exercising Your Rights Under GDPR:**

You may exercise any of the rights enumerated above by contacting us through the contact information provided at the end of this Policy. Please note that we may ask you to verify your identity before responding to such requests.

You also have the right to complain to a Data Protection Authority about our collection and use of your Personal Data. For more information, please contact your local data protection authority in the European Economic Area. You can find their contact details here: <a href="http://ec.europa.eu/justice/data-protection/bodies/authorities/index">http://ec.europa.eu/justice/data-protection/bodies/authorities/index</a> en.htm

### **Data Security:**

The security of our users' information is important to us. Meshcal uses reasonable physical, electronic, and procedural safeguards including encryption and cryptography to protect and limit unauthorized access, acquisition, or disclosure, destruction, alteration, accidental loss, misuse, or damages of our users Personal Information. But remember that no method of transmission over the Internet, or method of electronic storage is 100% secure. While we strive to use commercially acceptable means to protect Personal Information, we cannot guarantee its absolute security.

## **Changes to Our Privacy Policy:**

We may update our Policy from time to time. We will notify you of any changes by posting the new Privacy Policy on this page.

If we make material changes to our Policy, will let you know via the email address we have for you and/or a prominent notice on our Products, prior to the change becoming effective and update the "Last updated" date at the top of this Privacy Policy.

You are advised to review this Privacy Policy periodically for any changes. Changes to this Privacy Policy are effective when they are posted on this page. You are responsible for ensuring we have an up-to-date active and deliverable email address for you, and for periodically visiting our Products and this Policy to check for any changes.

#### **Contact Us:**

To ask questions or comment about this Privacy Policy and our privacy practices, contact us at:

Email: support@Ligero.com